

25X1A6d

5 April 1954

MEMORANDUM

TO : Acting Deputy Director / Administration

FROM :

25X1A6a

SUBJECT : Parking Lot and Access Road

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1. Authority is requested for the expenditure of approximately \$15,250.00 for the construction of an access road and automobile parking area. This parking area will be needed to provide automobile parking for vehicles of employees and students and to provide increased parking facilities to meet current needs.

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2. The estimate prepared by the Engineering Division at the [REDACTED] was \$13,646.60. The Real Estate and Construction Division, Logistics Office, increased the figure to \$15,250.00, because of the rock formation generally found throughout the area. The funds are available in the [REDACTED] Budget.

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3. The parking area would be 117' x 250' and would accommodate 103 automobiles. The access road would be approximately 370' long. The road would be 18' wide, including shoulders, 12' of which would be paved. A breakdown of the estimated costs is attached.

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APPROVED: APR 6 1954

L. R. WHITE  
L. R. WHITE

Acting Deputy Director / Administration

Distribution:

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- 0 - [REDACTED]
- 1 - SO/R. E. & Const. Div. [REDACTED]
- 1 - [REDACTED]
- 8 - Recording Secretary [REDACTED]

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✓ 1 - DD/A Subject